

WHAKATANE DISTRICT GREY POWER ASSOCIATION INCORPORATED CONSTITUTION

1. Name:

The name of the society is "Whakatāne District Grey Power Association Incorporated". (Herein referred to as "The Society").

2. Objectives:

The objectives of the society are:

By identifying, prioritizing and lobbying government on areas of concern, The Society will be able to:

- (i) Educate and assist senior members of society in matters likely to increase their standard of living and help rise them above a hardship level should that so apply.
- (ii) Educate and assist senior members of society in matters beneficial to them relating to their health and wellbeing by way of regular newsletters and Society meetings.
- (iii) Promote The Society to the wider community as an appropriate organization when dealing with senior members of our society.

3. Membership:

3.1. Membership of The Society will be open to organizations and individuals who are 50 years of age or over. At the discretion of the Management Committee, persons under the age of 50 years of age may be admitted as members of The Society.

3.2. An organization or individual shall become a member of The Society when the organization or individual's written application has been approved by the Management Committee and the associated membership subscription has been paid.

3.3. Membership subscriptions shall be set at the Annual General Meetings and will apply until amended by a subsequent Annual General Meeting. The Management Committee shall reserve the right to apply penalty fees for all membership renewals paid later than May 1 following the expiry date of their current membership.

3.4. The Management Committee shall, in accordance with the Incorporated Societies Act 1908, maintain a register of members

3.5. Life membership may be conferred by resolution at an Annual General Meeting as recognition of the time, effort and services that an individual has contributed to the work of The Society.

3.6. A Life Member shall have all the rights, privileges and obligations of The Society including the right to stand for any position on the Management Committee. A Life member is exempt from paying any membership or Federation Capitation fees.

4. Cessation of Membership:

4.1. A member, including a life member, may resign membership by written notice to the Secretary of The Society at any time.

4.2. Any member who does not pay their membership fee (s) within four (4) months after the expiry date of their paid up membership shall be deemed to have resigned from The Society, and shall cease to be a member; their names will be removed from the membership register accordingly.

4.3. A member including a life member shall cease to be a member of The Society if the member's membership is cancelled in accordance with any provision within these rules.

5. Disputes:

5.1. Any member may make a complaint to the Management Committee if he or she considers the conduct of another member to be contrary to the interests and objectives of The Society.

Every such complaint must be in writing to the Secretary and shall be set out the basis of the complaint.

5.2. If the Management Committee considers that there is sufficient substance in the complaint, the member in respect of whom the complaint has been made shall be invited to attend a meeting of the Management Committee to offer an oral and/or written explanation.

5.3. The Management Committee will give the member and any other persons it considers to be affected, at least Fourteen (14) days written notice of the meeting. The notice will:

5.3.1. Sufficiently inform the persons affected of the complaint so that an explanation may be made.

5.3.2. Inform the persons of the Management Committee's power to cancel the membership of any person without any financial consequences.

5.4. If, after considering the complaint and any explanation given by or on behalf of the member who is subject to the complaint, The Management Committee considers the member's conduct to be contrary to the interests of The Society it may cancel the membership of the

member. In the event of a cancellation of a membership all property of The Society shall be returned forthwith.

5.5. If the complaint is made by a member of the Management Committee that member is not disqualified from participating in the Management Committee's consideration of the complaint.

6. General Meetings:

6.1. The term "General Meetings" includes both Annual General Meetings and a Special General Meeting.

6.2. The quorum for a General Meeting shall be Twenty (20) financial members present in person at the start and throughout the meeting.

6.3. Fourteen (14) days notification of each General Meeting shall be given to all members.

6.4. Notification of the General Meeting shall specify the time, date and venue of the meeting.

6.5. All questions will be decided by a majority vote.

6.6. Voting shall be by a show of hands, except that the election of the Officers of The Society shall be by secret ballot.

6.7. In the event voting is tied, the chairperson may exercise a second and casting vote.

6.8. The current chairperson of the Management Committee or his/her nominee shall chair the meeting. A declaration by the chairperson of the result of a vote shall be conclusive evidence of the result.

6.9. Resolutions passed at any General Meeting will be conclusive and binding on all members of The Society, whether present at the meeting or not.

7. Annual General Meetings:

7.1. The Annual General Meeting will be held in the month of May every year.

7.2. The Annual General Meeting will carry out the following business:

7.2.1. Receive and approve the minutes of the previous Annual General Meeting.

7.2.2. Receive the Management Committee's report on the activities over the previous financial year and the priorities, plans and directions for the forthcoming year.

7.2.3. Elect the Officers of The Society

7.2.4. If applicable, elect a patron, who may be an ex-officio member of the

Management Committee.

7.2.5. Set the annual subscription fees

7.2.6. Conduct any other business

8. Special General Meeting:

8.1. Special General Meetings may be called by the Management Committee at any time, or by a written request from not less than Twenty (20) financial members of The Society and delivered to the Secretary.

8.2. The request shall state the general subject matter for the meeting. The meeting will be called within fourteen (14) days of the meeting request.

9. Officers:

9.1. The Officers of the Society shall be:

(i) President

(ii) Vice President (Optional)

(iii) Secretary

(iv) Treasurer

(v) Up to a maximum of six (6) members of the Management Committee

9.1. Nominators for specific Officers shall be made in writing by two (2) nominators, endorsed with the consent of the nominee and given to the secretary not less than five (5) days prior to the date fixed for the Annual General Meeting.

9.3. If there are insufficient nominations for specific Officer positions, oral nominations may be received at the Annual General Meeting, provided that no member will be elected who has not consented to being named.

10. Management Committee:

10.1. The Management Committee will comprise the Officers as set out in 9.1

10.2. The Management Committee will have the right to fill any vacancies immediately after the Annual General Meeting or at any time during the Financial Year.

10.3. The procedures for Management Committee meetings will be as follows:

10.3.1. A quorum will be Five (5) members of the Management Committee.

10.3.2. If a member of the Management Committee does not attend three (3) consecutive meetings without leave of absence; that member may at the discretion of

the Management Committee be removed from The Management Committee.

10.3.3. The Management Committee will strive to seek consensus. All decisions will be decided by a majority vote.

10.3.4. If the voting is tied, the Chairperson shall have a second and casting vote.

10.3.5. The President or their nominee will chair each meeting

10.3.6. The Management Committee shall meet a minimum of ten (10) times every year, The Management Committee will be bound at all times by the decisions of members at General Meetings.

10.4. The Management Committee may, by a motion decided by two thirds (2A) majority of votes terminate a person's position as a Management Committee member, if it believes that such action is in the best interests of The Society.

11. Powers of the Management Committee:

11.1. The Management Committee shall have the following powers:

- (i)** To approve or decline applications for membership of The Society.
- (ii)** To determine the location of the postal address for The Society.
- (iii)** To cancel a person's membership pursuant to clause 5.
- (iv)** To govern the conduct of The Society and make regulations for the purpose, which shall be binding on all persons.
- (v)** For the purpose of the objectives of the Society, to use its funds as it considers necessary or proper in payment of its costs and expenses, including the employment and dismissal of council, solicitors, agents, officers and staff according to the principles of good employment and the Employment Relations Act 2000, or any subsequent enactment.
- (vi)** To invest any of The Societies funds in any way permitted by law for the investment of funds and upon such terms as it sees fit.
- (vii)** To do any thing, which may from time to time appear necessary or desirable to it, to give effect to and attain the objectives of The Society.
- (viii)** To make, alter and rescind regulations for the internal conduct of The Society, which are consistent with these rule.

12. Income, Benefit or Advantage:

12.1. Any income, benefit or advantage will be applied in furtherance of the objectives of The Society.

12.2. No member or person associated with a member will derive any income, benefit or advantage from where they can materially influence the payment of the income, benefit or advantage except where that income, benefit or advantage is derived from:

12.2.1. Professional or other contractual services rendered in the course of business charged at no greater rate than current market rates, or:

12.2.2. Interest on money lent at no greater rate than the current market rates.

13. Alteration of the Constitution:

13.1. The rules of this constitution may be altered, added to or rescinded, by a two thirds (2/3) majority of financial members present at any general Meeting provided that notice of such alteration, addition or rescission is given in accordance with clause 6.

13.2. No alteration, addition or rescission of the following clauses; Objectives, Membership, Incomes, Benefits or Advantage shall be permitted without the prior consent of the Registrar of Incorporated Societies.

13.3. The Management Committee will within one (1) month, register any such alteration, addition or rescission with the Registrar of incorporated Societies.

14. Indemnity:

14.1. No Officer shall be liable for the acts or defaults of any other Officer or any loss occasioned thereby, unless occasioned by their wilful default or by their wilful acquiescence.

14.2. The Officers shall be indemnified by The Society for all liabilities and costs incurred by them in the proper performance of the functions and duties, other than as a result of their wilful default.

15. Financial Arrangements:

15.1. The Society's financial year will be from April 1 to March 31 of the following year.

15.2. The Management Committee may fix from time to time procedures for the handling of money and transactions of The Society including the keeping of financial records manually or by Microsoft Excel of account. Such procedures shall be binding on all persons acting for and on behalf of The Society.

15.3. All cheques and/or electronic transactions drawn upon The Society's bank account (s) shall be signed and/or authorized by two (2) designated signatories of the Management Committee. There shall be no more than Four (4) authorized signatories at any one time.

No cheques or electronic transactions shall be pre-signed in advance of actual payment being made.

15.4. All investment of funds must be authorised and recorded by the Management Committee.

16. Winding Up:

16.1. The Society may be wound up, liquidated or dissolved in any way provided for the Incorporated Societies Act 1908 or any subsequent enactment.

16.2. Any assets will be passed to Grey Power Federation, or any other association the Management Committee sees as compatible with the objectives of The Society.

17. Affiliation:

The Management Committee may arrange membership of, or negotiate affiliation with other Societies,

Associations or bodies whose aims and Objectives it considers are compatible with those of The Society.

The Terms and Conditions of any such affiliation shall be determined and agreed by the Management Committee.